

## **CONSTITUTION OF THE BRITISH KUNEKUNE PIG SOCIETY**

### **1. NAME**

The name of the Society is The British Kunekune Pig Society (“BKKPS”)

### **2. OBJECTS**

The objects of BKKPS are to:

- Encourage the breeding and owning of Kunekune pigs and promote their welfare;
- To provide information on the health, care and breeding of Kunekune pigs;
- To promote communication and co-operation between owners and breeders of Kunekune pigs; and
- To maintain a register of Kunekune pigs and produce a herdbook yearly
- To pursue such objects as a not for profit Members Society for those involved in the breeding and welfare of Kunekune Pigs.

### **3. MEMBERS/OFFICE HOLDERS**

3.1 Any person who supports the aims of BKKPS may apply for annual membership by submitting every twelve months an application to the Society’s Secretary either on-line or in paper form.

3.2 Every person (which for the avoidance of doubt may include a family living at the same residential address but in such circumstances shall be treated as a single member) who submits an application each year for membership shall become or remain a Member if he or she agrees at all times to adhere to the objects of BKKPS and pays the subscription for the current year. The Committee may refuse to admit any person as a Member without giving reasons for doing so.

3.3 The Secretary shall keep a Register of Members and enter in it the names and addresses of all persons who become Members.

3.4 A Member shall cease to be a Member:-

- if he or she gives to the Secretary written notice of resignation of his or her membership;
- if he or she fails to pay any subscription immediately payment falls due;
- if the Member or Office Holder having committed some act or been guilty of behaviour inconsistent with membership of the club, the Committee resolves by a majority of three quarters to remove him or her from membership provided always that before the Committee makes such a decision the Member will have the opportunity to make such representations as he or she wishes in writing.

#### **4. SUBSCRIPTIONS**

- 4.1 BKKPS' Membership is annual.
- 4.2 The annual subscription shall be payable in advance on becoming a member or renewing membership for the then current membership year.
- 4.3 The Annual General Meeting of the BKKPS shall have power to vary the subscription by ordinary resolution.

#### **5. OFFICERS**

- 5.1 The Honorary Officers of the BKKPS shall be a President, a Chairman, a Treasurer and a Secretary together with the Registrar, Newsletter Editor, Publicity and Marketing Manager and Show Co-ordinator and Information Technology Manager. The Annual General Meeting shall have power to create other Honorary Officers as it thinks necessary.
- 5.2 One person may hold more than one office but only in the event that insufficient members are willing and able to accept such office or offices.
- 5.3 The Auditor shall not be an Officer or a member of BKKPS. The President's office is a lifelong office but they need not be a Member. All other Officers must be members of the BKKPS.
- 5.4 Any Officer may retire by giving one week's prior written notice to the Secretary and all shall retire at the end of each Annual General Meeting following the third anniversary of appointment to that office provided always that such limitation of time in office shall not apply to the Information Technology Manager (ITM). A retiring officer is eligible after serving a three year term in office to stand for re-election for another term of three years PROVIDED ALWAYS that after serving as an Officer for a consecutive period of six years such Officer with the exception of the ITM shall cease to act as an Officer for a period of three consecutive years.

#### **6. THE COMMITTEE**

- 6.1 The Committee consists of the Officers and other members but the Committee shall not consist of more than eleven members in total.
- 6.2 No person shall be appointed a member of the Committee or an Officer at any General Meeting unless not less than seven and not more than twenty eight days' clear notice before the date appointed for the Meeting a notice had been given to the Society of the intention to propose that person for appointment signed by a Member and that person.
- 6.3 Any casual vacancy on the Committee of any office arising between Annual General meetings may be filled by the Committee.
- 6.4 Any member of the Committee who is not an Officer may retire by giving one week's prior written notice to the Secretary and shall in any event retire at the end of each Annual General Meeting but shall be eligible for re-election at the Meeting.
- 6.5 Any person who fails to attend three consecutive meetings of the

Committee without giving a reason acceptable to it shall cease automatically to be a Member of the Committee

- 6.6 The Committee shall manage all the affairs of the BKKPS and shall have power to do everything necessary for that purpose.
- 6.7 The Quorum of the Committee shall be 5 of which at least two should be Officers.
- 6.8 The Committee Meetings shall be held not less than once in every three months.
- 6.9 Not less than three days' written or oral notice shall be given by the Secretary to Members of the Committee at every quarterly meeting but in an emergency at the discretion of the Chairman and Secretary additional meetings may be called on not less than 24 hours' notice.
- 6.10 Decisions at Meetings of the Committee are made by a simple majority. In the event of equality of voting the Chairman (or the Acting Chairman) shall have a casting vote.

## **7. ANNUAL GENERAL MEETING**

- 7.1 An Annual General Meeting shall be held every year at a time and venue determined by the Committee but shall not be more than fifteen months after the last Annual General Meeting.
- 7.2 As far as possible, the venues will be varied to enable Members in different parts of the country to attend with reasonable ease.
- 7.3 The business of the Annual General Meeting shall be :-
  - to receive the Chairman's report of the activities of the BKKPS during the proceeding year;
  - to receive and consider the accounts of BKKPS for the proceeding year and the Auditor's report on the accounts and the Treasurer's report on the financial position of the Society;
  - to receive the reports of all the other Officers of BKKPS;
  - to elect Officers and other members of the Committee;
  - to remove and elect the Auditor or to confirm that he or she remains in office;
  - to fix the subscription for the current year.

## **8. EXTRA-ORDINARY GENERAL MEETINGS**

- 8.1 An Extra-ordinary General Meeting may be convened at any time upon either a resolution of the Committee or a requisition setting out the resolution or resolutions to be proposed at it. The requisition must be signed by whichever is the lesser of thirty members or not less than one tenth of the members and served on the Secretary by Recorded Delivery post. If the Secretary does not give notice of the meeting pursuant to the requisition on or before the expiry of fourteen days from service of requisition the requisitionists or any one or more of them on behalf of the others may give notice of the Meeting.

- 8.2 The Committee may, instead of convening a General Meeting, arrange for a postal ballot of the Members on any matter, which is not reserved to the Annual General Meeting. The ballot papers must set out the resolution to be proposed with the names of the Proposer and Secunder and must include a voting paper and a pre-paid addressed envelope for its return to the Officer of the BKKPS charged with the responsibility for administering the ballot. There must be not less than twenty eight days between the posting (by First Class post) of the ballot papers to the Members and the date for the return of the voting papers. The vote shall be taken on the day after the day specified for the return of the voting papers.
- 8.3 The business at which may be conducted at an Extraordinary general meeting may be anyone or more of:-
- Removing all or any of the Officers, other members of Committee, Auditor of the society and filling the vacancies caused by such removal;
  - Appointing persons to fill any other vacancy in any office or the Committee;
  - Considering and if thought fit making a decision on any matter which the Committee by resolution refers to a general meeting;
  - Altering these rules;
  - Dissolving the Society.

## **9. PROCEEDINGS AT ANNUAL AND EXTRAORDINARY GENERAL MEETINGS**

- 9.1 Not less than 21 days' prior notice in writing setting out the resolutions to be proposed at the meeting shall be sent to every member at his or her last known postal address or email address.
- 9.2 Resolutions at Annual General Meetings should be passed by simple majority to votes entitled to be cast by the Members present at the meeting.
- 9.3 Resolutions at Extraordinary general meetings shall be passed by a majority of three quarters of the vote entitled to be cast by the Members present at the meeting.
- 9.4 Resolutions on a ballot shall be passed by a majority of three quarters of the votes entitled to be cast by all members.
- 9.5 Each member shall have one vote on every resolution.
- 9.6 In the event of equality and voting at an Annual General Meeting the Chairman (or Acting Chairman of that meeting) shall have a second or casting vote, but there shall be no second or casting vote on any resolution proposed at an Extraordinary General Meeting.

## **10. ACCOUNTS INCOME AND PROPERTY**

- 10.1 The financial year of the Society shall end on 30th September in every year to which day the Accounts should be balanced and drawn.
- 10.2 As soon as practicable after the end of the financial year, there shall be prepared a Statement of the Assets of and Liabilities of the BKKPS at the end of the financial year, and a Statement of Income and

- Expenditure during that year, which Statement shall be audited by the Auditor not less than 14 days before the Annual General Meeting.
- 10.3 Copies of the audited Statement of Account shall be sent to every Member with the notice convening the Annual General Meeting.
- 10.4 The Auditor shall be a professional Accountant and shall not be a Member of the Society. He or she shall be appointed by each Annual General Meeting and shall hold office until the end of the next following Annual General Meeting.
- 10.5 All monies received by BKKPS shall be paid into account in the name of the Society at Bankers appointed by the Committee and all payments in any sum shall only be made if approved by ordinary resolution passed by the Committee.
- 10.6 No action involving expenditure in the name or on behalf of BKKPS shall be taken, and no undertakings which would commit the Society to expenditure or other liabilities, should be made without the authority of a resolution of the Committee. If a decision involving expenditure needs to be taken quickly and it is not practicable to convene a meeting of the Committee a resolution may be passed in writing either by letter or e-mail submitted to the Secretary.

## **11. DISSOLUTION**

- 11.1 The BKKPS may be dissolved:-
- By a resolution passed under rule 8.3;
  - By a resolution of the Committee if the numbers of Members is less than ten for a period of not less six months
- 11.2 The dissolution shall take effect from the day when the resolution is passed and the Committee shall be responsible for the winding up of the assets and liabilities of the Society.
- 11.3 If any property remains after discharge of all debts and liabilities of the Society it shall be distributed to such welfare fund available for a society with similar objects to that of the BKKPS as the Committee shall so reasonably determine.